

Minutes of the  
Dodge County Highway Committee Meeting  
April 27, 2017

**CALL TO ORDER:** The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on April 27, 2017, in the Dodge County Highway building.

**ROLL CALL:** The following members were present – Harold Johnson, William Muche, and Jeffrey Caine. Jeff Berres and Ed Nelson were absent. Commissioner Brian Field was also present. Joe Berghuis of United Cooperative, Office Manager Lori Fett, and Shop Superintendent John Haase were present for part of the meeting.

**APPROVAL OF AGENDA:** Motion by Muche and seconded by Caine to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

**REVIEW MINUTES OF APRIL 11, 2017:** Minutes of April 11, 2017, were approved as submitted.

**PUBLIC COMMENTS:** There were no public comments.

**STAFF REPORTS AND DEPARTMENT CONCERNS:** Field reported on new equipment delivery status.

Several roadside drainage issues were discussed.

**COMMITTEE REPORTS:** There were no Committee reports.

**PROJECT UPDATES:** The public information meeting for the CTH S Iron Ridge project is tonight from 4 p.m. to 6 p.m.

The Airport runway improvement project is underway.

Sealcoating of county highways is scheduled from May 15<sup>th</sup> through May 25<sup>th</sup>.

**DISCUSS SETTING POLICY FOR SALE OF EXCESS RIGHT OF WAY:** No action was taken on this item.

**DISCUSS PROPOSED SALES TAX APPROPRIATION POLICY:** The Committee reviewed the current draft of a policy relating to future sales tax appropriation. No action was taken.

**CONSIDER PROPOSAL FOR SURPLUS EQUIPMENT AUCTION CONSIGNMENT SERVICE AND AUTHORIZE DISPOSAL OF SURPLUS EQUIPMENT:** Motion by Muche and seconded by Caine to sell two quad axle dump trucks and one pickup through Dave Bell Auctions. Motion carried.

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Motion by Caine and seconded by Muche to sell surplus wooden posts, used flail mowers, and miscellaneous materials through Wisconsin Surplus Online Auction. Motion carried.

**INFORM COMMITTEE OF INTER-DEPARTMENT FUND TRANSFER, UNBUDGETED EXCESS REVENUE, AND BAD DEBT WRITE OFF:** Lori Fett presented inter-department fund transfer and uncollected debt write off information to the Committee for their awareness. Debt collection services will be explored for future debt collection needs.

**DISCUSS ATTENDANCE AT THE TRANSPORTATION DEVELOPMENT ASSOCIATION TURNOUT FOR TRANSPORTATION EVENT:** Attendance at the TDA Turnout for Transportation event was discussed. Muche and Field will attend.

**CONSIDER DRIVEWAY APPEAL ON CTH D:** Joe Burghuis of United Cooperative presented an appeal to add a commercial driveway access onto CTH D. This installation does not meet the standard spacing requirements. Motion by Caine and seconded by Muche to approve this request. Motion carried.

**REVIEW VOUCHER PAYMENTS AND APRIL CREDIT CARD PAYMENT REPORT:** Vouchers payment registers and the April credit card payment report were reviewed.

**FUTURE AGENDA ITEMS:** The following items will be added to an upcoming meeting agenda: Sales Tax Appropriation Policy review and surplus property disposal policy.

**NEXT COMMITTEE MEETING:** The next Committee meeting will be at 8:30 a.m. on May 11, 2017, at the Airport.

**FIELD REVIEW:** The Committee reviewed new equipment recently delivered to the Juneau shop.

**ADJOURNMENT:** The meeting adjourned at 10:43 a.m.

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Harold J. Johnson – Chairman

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Jeffrey Caine – Secretary

**Disclaimer:** The above minutes may be approved, amended, or corrected at the next Committee meeting.